

Beginners Computer Sessions
Kingston Libraries

Branch	Date	Session Details
New Malden	Mon 14/10, 10 – 11.30am	Get Online. This one-off taster session will help you get started using the Online Basics tutorials
	Fri 25/10, 10 – 11.30am Cost: £3	How to shop online.
	Mon 4/11 – Mon 25/11 (4 sessions), 10 - 12pm Cost: £26	It's Never Too Late To Learn. 4 week beginners computer course including using the mouse & keyboard, looking up information using the Internet, shopping online, booking travel etc.
	Mon 2/12, 10 – 11.30am Cost: £3	Email workshop. Come along and get help with creating and sending emails, attachments etc. You can even try sending an e-greeting card!
Hook	Mon 7/10, 10 – 11.30am. Cost: £3	How to shop online
	Mon 14/10, 2 – 3.30pm Cost: £3	Get Online. Details as above
	Sat 2/11 – Sat 23/11 (4 sessions), 2 - 4pm Cost: £26	It's Never Too Late to Learn. 4 week beginners computer course. Details as above
	Sat 30/11, 2 – 3.30pm. Cost: £3	Email workshop. Details as above.
Kingston	Wed 13/11, 10 – 11.30am Cost: £3	How to shop online
Tolworth	Tue 1/10 & 8/10, 10 – 11.30am. Cost: £7	Introduction to the Internet. Covers the basics of looking up websites, searching for information, booking travel etc.
	Tue 5/11 10 – 11.30am. Cost: £3	How to shop online
	Tue 26/11, 10 – 11.30am Cost: £3	Email workshop. Details as above
Surbiton	Wed 27/11, 10 – 11.30am Cost: £3	Get Online. Details as above
Tudor Drive	Tue 15/10, 10 – 11.30am Cost: £3	Get Online. Details as above
	Tue 22/10, 10 – 11.30am Cost: £3	How to shop online

Additional Information:

Silver Surfers These sessions are available at the following branches:

Hook Library – alternate Saturdays, 10 – 12pm

New Malden Library – alternate Saturdays 9.30 – 11.30am

Kingston Library – first and third Wednesday of the month, 10 – 12pm

Surbiton Library – alternate Saturdays, 10 – 12pm

Cost: £3 per session and booking recommended. Wi-Fi is available at the Hook Library sessions and customers are welcome to bring in their own laptop/tablet. These sessions are open to anyone wanting a helping hand using the computer (eg help with email, searching for information on the Internet, shopping online, accessing online tutorials etc). Beginners welcome.



Back to Work These sessions are run in partnership with the Job Centre (except Tolworth) and are available at the following branches:

Hook Library – Tuesday afternoons, 3 – 4.30pm

New Malden Library – Thursday mornings, 9.30 – 11am or 11 – 12.30pm

Tolworth Library – Thursday afternoons, 2.15 – 3.45pm


Cost: FREE. Help is available for filling in online application forms, looking for jobs online, CVs and basic computer skills if required.



Hook and New Malden libraries are testing centres for the European Computer Driving Licence. Cost: £30 for registration and £15 per exam. There are 7 modules in total (including Word, Excel and PowerPoint). This

valuable qualification is well regarded in the workplace and could help you secure that dream job! For registering and for more information, please contact Lisa Gebbie (details below).

IT Buddy These sessions are running on alternate Thursday mornings at Old Malden Library, 10 – 11am, cost: £2. Anyone requiring more hands on assistance with the computer, such as accessing online tutorials (LearnMyWay), help with online applications etc are welcome to attend these or the Silver Surfer sessions.

Coming soon.....  sessions at Hook Library will be available soon and IT Buddy sessions will be starting at Tudor Drive library in the New Year – look out for more details!

To reserve your place on any of our courses, please call in at the branch or for more information please ring Lisa Gebbie on (020) 8547 6485 or email lisa.gebbie@rbk.kingston.gov.uk. Other courses will be available throughout the year and this list is updated on a regular basis.

UK **onlinecentres**TM

www.kingston.gov.uk
Oct – Dec 13 sessions